

## Places of Marriage

|                      | New         | Renewal     | Review        | Change of details |
|----------------------|-------------|-------------|---------------|-------------------|
| Process application  | £459        | £459        | £291          | £132              |
| Subcommittee hearing | £0          | £0          | £1,199        | £0                |
| General enquiries    | £24         | £24         | £24           | £24               |
| General legal advice | £0          | £0          | £0            | £0                |
| Compliance           | £0          | £0          | £0            | £0                |
| <b>Total</b>         | <b>£483</b> | <b>£483</b> | <b>£1,514</b> | <b>£156</b>       |

| Task                                    |     |        | New          |                | Renewal      |                | Review      |                | Change of details |                |
|---|-----|--------|--------------|----------------|--------------|----------------|-------------|----------------|-------------------|----------------|
| Receipt of application                  | C1  | £33.12 | 3.00         | £99.36         | 3.00         | £99.36         | 3.00        | £99.36         | 3.00              | £99.36         |
| Initial input of application on Uniform | C1  | £33.12 | 0.50         | £16.56         | 0.50         | £16.56         | 0.50        | £16.56         | 0.50              | £16.56         |
| Consultation                            | C1  | £33.12 | 0.25         | £8.28          | 0.25         | £8.28          | 0.25        | £8.28          |                   | £0.00          |
| Registrar admin cost                    | SO1 | £37.50 | 2.00         | £75.00         | 2.00         | £75.00         | 2.00        | £75.00         |                   | £0.00          |
| Registrar site visit                    | SO1 | £37.50 | 4.00         | £150.01        | 4.00         | £150.01        |             | £0.00          |                   | £0.00          |
| Registrar mileage costs (45p/mile)      |     | 45p    |              | £9.00          |              | £9.00          |             | £0.00          |                   | £0.00          |
| Building control review                 | SO1 | £37.50 | 2.00         | £75.00         | 2.00         | £75.00         | 2.00        | £75.00         |                   | £0.00          |
| Building control mileage (45p/mile)     |     | 45p    |              | £9.00          |              | £9.00          |             | £0.00          |                   | £0.00          |
| Issue of licence                        | C1  | £33.12 | 0.50         | £16.56         | 0.50         | £16.56         | 0.50        | £16.56         | 0.50              | £16.56         |
| <b>Total</b>                            |     |        | <b>12.25</b> | <b>£458.78</b> | <b>12.25</b> | <b>£458.78</b> | <b>8.25</b> | <b>£290.77</b> | <b>4.00</b>       | <b>£132.48</b> |

| <b>Sub Committee Hearing</b>             | <u>Per hearing</u> |             |        |                  |
|--|--------------------|-------------|--------|------------------|
| Production of notice of hearing          | 2                  | C1          | £33.12 | £66.24           |
| Photocopy and post notice of hearing     | 2                  | per item    | £0.70  | £1.40            |
| Production of report and agenda          | 2                  | C1          | £33.12 | £66.24           |
| Photocopy report and agenda              |                    | Actual cost |        | £10.00           |
| Postage of report and agenda             | 2                  | per item    | £0.70  | £1.40            |
| Room hire                                | 3                  | Per hour    | £30.00 | £90.00           |
| Refreshments                             | 15                 | Per person  | £2.50  | £37.50           |
| Members allowance                        |                    | Actual cost |        | £302.00          |
| Officer attendance x 2 (EL/CC)           | 2                  | PO1         | £40.94 | £81.88           |
| Production of Notice of decision/minutes | 1                  | PO1         | £40.94 | £40.94           |
| Post Notice of decision/minutes          | 2                  | per copy    | £0.70  | £1.40            |
| Legal costs                              | £0.00              | Projected   |        | £500             |
| <b>Total</b>                             | <b>7</b>           |             |        | <b>£1,199.01</b> |
| <b>Cost of withdrawn hearings</b>        |                    |             |        | <b>£145.28</b>   |

| <b>Compliance</b>               | <u>Per year</u> |     |        |              |
|---------------------------------|-----------------|-----|--------|--------------|
| Meet and greet for new licences | 0               | SO1 | £37.50 | £0.00        |
| Compliance visit                | 0               | SO1 | £37.50 | £0.00        |
| Complaint handling              | 0               | SO1 | £37.50 | £0.00        |
| Liaison meetings                | 0               | SO1 | £37.50 | £0.00        |
| <b>Total per year</b>           | <b>0</b>        |     |        | <b>£0.00</b> |

| <b>General Enquiries</b>              | <u>Per working day</u> |    |        |                |
|---------------------------------------|------------------------|----|--------|----------------|
| Generic email enquiries               | 0.01                   | C1 | £33.12 | £0.33          |
| Telephone enquiries                   | 0.01                   | C1 | £33.12 | £0.33          |
| Counter enquiries                     | 0.01                   | C1 | £33.12 | £0.33          |
| <b>Total</b>                          | <b>0.03</b>            |    |        | <b>£0.99</b>   |
| <b>Total per year (260 days)</b>      | <b>7.8</b>             |    |        | <b>£258.34</b> |
| <b>Prorata amount per application</b> | <b>0.49</b>            |    |        | <b>£24</b>     |